

23 November 2011



## City Council Committee Report

**To: Mayor and Council**

**Fr: Joanne L. McMillin, City Clerk**

**Re: 2012 ROMA/OGRA Annual Conference**

### **Recommendation:**

That authorization be hereby given for the following Members of Council to attend the ROMA/OGRA 2012 Annual Conference taking place February 26 to 29, 2012, in Toronto, ON:-

; and further

THAT all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

### **Background:**

This relates to attendances at the Annual ROMA/OGRA Conference taking place at the Royal York in Toronto. The Travel Policy sets out a maximum of up to four (4) Members may be authorized to attend. It is necessary to know who is wishing to attend in order to make arrangements to guarantee room reservations, and for this we need to reserve by individual name and not by municipality. An Early-bird reservation for the Conference is typically by the beginning of February.

### **Budget:**

Council Members travel budget to cover applicable expenses.

### **Communication Plan/Notice By-law Requirements:**

N/A